

2018 Income Tax Return

www.lbwadvisory.com.au Ph: (03) 5977 6210

- Complete the Check List on the front side of this envelope.
- Contact us on **5977 6210** to make an appointment. You will receive a reminder of your appointment date via our text messaging service.
- If you are **self employed** or have a **rental property** please contact us for a separate Check List to help in the preparation of your Return.
- Please note if all relevant information (including adding all receipt totals) is present at the initial appointment this will minimise our fees.

**Shop 3/4 Eramosa Road East
Somerville
(Next to Ritchies)**

Consultation Fees

**½ hour Consultation \$150.00
1 hour Consultation \$300.00**

Appointment Times

David Livingstone

Daily appointments are available on Monday and Thursday.

Evening appointments are available Tuesday and Wednesday until end September 2018.

Peter Beckett

Daily appointments are available on Monday and Thursday.

Evening appointments are available Monday, Tuesday & Wednesday until end September 2018.

Luke Wade

Daily appointments are available on Tuesday, Wednesday and Thursday.

Evening appointments are available on Wednesday and Thursday until end September 2018.

Complete Tax Return Electronically

If you prefer to complete your Tax Return online you can do so by visiting our website and uploading your completed electronic Check List and any supporting documentation into your Client Portal. Please see our website for instructions www.lbwadvisory.com.au/complete-tax-return-online

Our secure LBW Client Portal is available to all our valued clients for uploading and electronically signing your tax documents. Please contact us should you wish to set up your Client Portal. Existing Portal users can log-in via our Website www.lbwadvisory.com.au and Click LOG IN.

PLEASE NOTE:

**LBW POLICY REQUIRES FULL PAYMENT OF OUR FEES PRIOR TO
LODGING YOUR INCOME TAX RETURN**